

Nittany Valley Volunteer Fire Company

Social Hall Rental Fees

Security Deposit - \$100.00

A security deposit will be required for all rental agreements. Applies to all rental agreements. This is a Reservation - Damage - Clean-up fee. This fee will be forfeited if the reservation is canceled within 30 days of the reservation date. This fee will be forfeited if, upon inspection of the facility, the conditions of the rental agreement have not been satisfied.

Social Hall Meeting Rental Rate (2 hours or less) - \$150.00

Recurring Meeting Rental Rate (2 hours or less rented at least once/month, minimum of 3 meetings)- \$100.00

Half-day Social Hall Rental (5 hours or less) - \$225.00

Full Day Social Hall Rental- \$400.00

Two Full Day Social Hall Rental - \$600.00

Each Additional Consecutive Day - \$100.00

Kitchen Use Fee - \$100.00 – May use the kitchen space, refrigerators, utensils, etc. THE USE OF ANY FRYERS, STOVES, AND OVENS **IS NOT PERMITTED.**

Engine Bay Rentals

Rental Fees mentioned above include only the Social Hall Side of the Nittany Valley Fire Company. Occasionally we approve rentals of the Engine Bay Side of the fire hall as well. Pricing for Engine Bay will be on top of a Full Day Social Hall Rental Price.

A discussion with the Trustee at Large will determine any use of the Engine Bays with prices as follows:

Full Day Engine Bay Rental - \$300.00

Two Full Day Engine Bay Rental - \$500.00

Banquet Pricing

The pricing for buffet-style banquets prepared and served by NVVFC is as follows and includes the hall rental fee. Banquets require a minimum of 80 guests. A \$100 deposit will be required to book the date, and a final headcount and 50% deposit (minus \$100) are due two weeks prior to the event date.

One Meat (Turkey or Ham): \$17.00 per person

Two Meats (Turkey and Ham): \$20.00 per person

Each meal includes mashed potatoes, gravy, stuffing, a vegetable, dessert, lemonade, iced tea, coffee, and water.

Additional menu options and pricing can be discussed and arranged with the Trustee-at-Large.

Nittany Valley Volunteer Fire Company Facility Rental Agreement

5101 Nittany Valley Drive
P.O. Box 508
Lamar, PA 16848
570-726-7900

Rental Agreement for: _____

The Nittany Valley Volunteer Fire Company provides rental use of certain parts of the facility located at 5101 Nittany Valley Drive in Lamar, PA under the following stipulations and user agreement.

Security Deposit

The lessee(s) shall pay to the Nittany Valley Volunteer Fire Company (NVVFC) the sum of \$100 hereinafter referred to as the " deposit". In the event that the reservation is cancelled by the lessee(s) without a 30-day prior written notice or in the event the tasks set forth below are not performed by the lessee(s), the deposit amount shall be retained by the NVVFC as liquidated damages.

All rental payments must be made in advance of the event. The total sum for the aforementioned event will be \$_____ to be paid in full.

All applicable deposits will be returned if the following conditions are satisfied:

- a) floors swept (mopped if necessary)**
- b) furniture wiped down & repositioned (tables and chairs placed back on racks)**
- c) garbage placed in dumpster**
- d) lights turned off**
- e) doors locked**
- f) no property damages**

When all responsibilities of the lessee(s) have been properly executed, the deposit will be applied to any outstanding portion of the rental sum or returned as over payment to the lessee(s). Should issues or questions arise of either party during the event or with this rental agreement please contact:

Name of Fire Company Member _____ Phone Number _____

Event and Responsibilities

The premises and related services located at 5101 Nittany Valley Drive will be leased for the event described as follows:

The premises shall be used for the event described and for no other purpose.

Rules are as follows:

- Smoking, or vaping is NOT permitted in the hall. Any evidence of smoking inside the building will result in extra fees.

- Thumb tacks, nails or tape of any kind may NOT be used on the walls, floors, or ceilings. All decorations should be hung from ceiling hangers only. Free-standing and table decorations are permitted. Ceiling hooks are provided to hang items from the drop ceiling.
- Illegal drugs, drug use or any criminal activities are not permitted within the facility or on the premises.
- Firearms are not permitted within the facility or on the premises unless agreed to by the NNVFC.
- Entrance to, or use of the truck bays, unless specifically assigned, is not part of this rental agreement and are prohibited.
- The rental party is responsible for on-site parking control. Vehicles must allow access to emergency equipment and parking by our responding volunteers. The fire lanes should not be blocked at any time for any reason.
- Any accidental breakage should be reported immediately. The cost of the repair or replacement will be the responsibility of the rental party. The Nittany Valley Fire Company is not responsible for any lost or stolen items.
- The renting party is responsible for mopping up any spills for the safety of their guests.
- Any containers holding ice (ex: tubs w/drinks) must be leak and sweat proof, or you must provide absorbent material (ex: carpet, towels, blanket) to soak up the excess water.
- Use of the entertainment sound system is not permitted unless prior approval has been granted.
- Use of Kitchen Space is not permitted, unless prior approval has been granted. Kitchen Rental includes use of utensils, space, refrigerators, etc. NO USE OF ANY PROPANE APPLIANCES- STOVES, OVENS, FRYERS.
- Rentals can be from 7:00am to 11:00PM.
- Legal occupancy limit for social hall is 200 persons.

The lessee(s) shall be responsible for all persons who attend the event and shall ensure that all persons act in an orderly, responsible, and safe manner. The NNVFC retains the right to terminate any event or expel any person(s) who are deemed to be unruly, unsafe, or acting with illegal or dangerous behavior and/or are in violation of any clause of the facility rental agreement. The lessee(s) shall be responsible for any damage to the leased premises during the rental period regardless of cause and promptly reimburse the NNVFC in full for all incurred damages.

In consideration of the leasing of the premises of the NNVFC to the undersigned, the undersigned hereby releases the NNVFC, its officers, directors, members, and employees (collectively the NNVFC) from all and any legal actions, lawsuits, requested compensation, and/or consequential and punitive damages resulting from any occurrence or accident that may result in property damage, personal injuries, illness, and/or death as a result of the leasing, rental, or use of the premises by lessee(s) or associated individuals or parties.

This rental agreement shall be governed by the laws of the state in which the premises are located. The parties agree to the jurisdiction and venue of the state, district, or local court appropriate for the location of the premises.

The undersigned hereby agrees to indemnify, defend, and hold harmless the Nittany Valley Volunteer Fire Company parties from any claims brought by any person or entity arising out of or related to this agreement.

If any provision (or portion thereof) of this Agreement shall be held by a court of competent jurisdiction to be invalid, void, or otherwise unenforceable, the remaining provisions shall remain enforceable to the fullest extent permitted by law. Furthermore, to the fullest extent possible, the provisions of this Agreement (including, without limitation, each portion of this Agreement containing any provision held to be invalid, void, or otherwise unenforceable, that is not itself invalid, void, or unenforceable) shall be construed so as to give effect to the intent manifested by the provision held invalid, void, or unenforceable.

Nittany Valley Volunteer Fire Company Liquor Policy

The purpose of this policy is to set forth the position of the Nittany Valley Volunteer Fire Company regarding alcohol possession and consumption at 5101 Nittany Valley Drive in Lamar, PA. It is incumbent upon the individual providing alcohol and the individual consuming alcohol at social events to consume such products responsibly and maintain the well-being of others.

- A valid certificate of liability insurance must be provided to the NVVFC at least 10 days before the date of the event.
- Alcoholic beverages brought to the NVVFC must be served by a RAMP Certified bartender.
 - The RAMP Certified bartender will remain in care, custody, and control of all alcoholic beverages for the duration of the event.
- No individual under the age of 21 is permitted by state law and NVVFC policy to purchase or consume alcohol on these premises.
 - Any individual under the age of 21 observed purchasing or consuming alcoholic beverages will be asked to leave the premises and proper authorities will be notified.
- Proof of age can be required of any guest consuming alcohol and utilizing the NVVFC facilities.
- The Nittany Valley Volunteer Fire Company reserves the right to discontinue any event if individuals are becoming intoxicated or unruly. State or local law enforcement will be contacted if necessary to maintain order.
- Any and all individuals who choose to consume alcohol are strongly encouraged to refrain from driving and utilize a designated non-drinking driver for transportation purposes.

This policy has been established for the safety and well-being of guests using the NVVFC facilities.

Access to the building for renters is available through the West side entrance. The middle door is equipped with a keypad. Once inside, you will find Allen keys near the door to operate the panic bars on any of the doors used for your event. Please ensure that all doors are securely locked upon departure and that the Allen key is returned to its designated hook.

Your access code for the day of your rental is: _____.

I/We have read and understood all the rules and regulations set forth by NVVFC. I/We agree to abide by all the rules and regulations set forth. I/We also understand that we are responsible for any damage that may occur during the time we have contracted the facility.

Date(s) of Event _____ **Hours of Event** _____

Time access to building is requested _____ **Phone** _____

Contact Person _____

Name of Organization _____

Address _____

Will alcohol be present on the property for this event? __Yes __ No

If yes, please provide a copy of liability insurance to the trustee-at-large at least 10 days before the event. Date the Liability insurance was received: _____

Name of lessee (print) _____

Name of lessee (sign) _____ **Date** _____

Name of lessee (print) _____

Name of lessee (sign) _____ **Date** _____

NVVFC representative (print) _____

NVVFC representative (sign) _____ **Date** _____

Total Amount Due \$ _____ **Date Paid:** _____ **Check #** _____ **Cash \$** _____